



JOB DESCRIPTION

POSITION: School Janitor
REPORTS TO: Operations Manager
PURPOSE: The School Janitor position is responsible for general cleaning and upkeep of the school.

ESSENTIAL FUNCTIONS

- General cleaning of school. Keeping it maintained and in good condition by sweeping, mopping, scrubbing, and vacuuming.
- Sweep, mop, scrub, and vacuums hallways and stairs
- Inspect all bathrooms for cleanliness and maintenance of supply of toiletries for replenishment of soap, hand towels, toilet paper, sanitary products, and toilet seat covers.
- Floors around toilet fixtures and under urinals should be mopped a minimum of once per day.
- Clean bathroom mirrors, wipe down sinks and toilets, and remove dirt, stains, and trash.
- Clean interior surfaces of lobby windows, windowsills, railings, and trim.
- Follow procedures for the use of chemical cleaners and power equipment, in order to prevent damage to floors and fixtures and school requirements
- Public areas are to be continually monitored and picked up throughout the day.
- Stairs should be swept daily and as needed.
- Notify manager of repairs as needed
- Complete tasks in a timely manner with minimal supervision
- Notify manager when cleaning supplies are low
- Other duties may be assigned as needed.

Participation

- Participate in staff meetings, team meetings, and committees as assigned

Education/Experience

- High school diploma

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Language Ability

Ability to read and interpret documents such as safety rules and directions.

Reasoning Ability

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; walk and use hands to finger, handle, or feel. The employee is required to reach with hands and arms and stoop, kneel, crouch, or crawl. The employee will frequently negotiate stairs. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

CHILD provides equal employment opportunities to all qualified individuals, without regard to race, color, ancestry, national/ethnic origin, age, sex, gender identity, sexual orientation, religion, marital status, socioeconomic status, physical or mental disability, citizenship status, veteran status, or any other characteristic or status that is protected by federal, state or local law.